



IT Job Description

Information Technology Department

Position

Systems Engineer

Reports to:

Information Technology Department Manager

Duties and Responsibilities

- A. Support technology development and uses
- B. User technical support for computers, software, printers, and mobile devices
- C. Maintain and monitor networking systems
- D. Installation and maintenance of computers and related hardware
- E. Installation of software, including updates and patches

Job Requirements

- 1) Working knowledge of:
 - a) Current and recent Apple computers
 - b) Current and recent iPhones and iPads
 - c) Mac OS operating systems (current and recent)
 - d) iOS operating systems (current and recent)
- 2) Working knowledge of TCP/IP networking, router configuration, switches, and firewalls
- 3) Some experience with General Linux deployments and deploying virtual environments
- 4) Strong verbal and written communication skills
- 5) Willingness to learn Eden Foods' IT environment, including networking, database management, data utilization and organization
- 6) Must be able to safely lift and move up to 50 pounds

This job description is not intended to be all-inclusive or a complete explanation of duties. Employees are required to perform duties as assigned by their supervisor or management. Eden reserves the right to modify job duties and responsibilities as needed. Job descriptions do not constitute or imply an employment contract.